



4rd ANNUAL JOB FAIR Iosco County

IOSCO-ARENAC DISTRICT LIBRARY

Employer Registration Form

Event Date: Thursday, March 21, 2019

Event Time: 2:30 a.m. - 5:30 p.m.

Location: East Tawas Community Center Building

Please submit this form no later than **Friday, March 1, 2019** to Penny Payea at director@tawas.com or mail to: 228 Newman Street; East Tawas, MI 48730

Employer Name _____

Contact Person _____ Title _____

Name & Title of Representative at Job Fair _____

Address _____

E-Mail _____ Phone _____

Free Registration Includes:

- A table with 2 chairs
- Marketing to potential employees that will include your business name
- Please list special accommodations if needed _____

Suggested items to bring:

- Application forms and/or job descriptions
- Brochures/flyers/business cards or any other promotional organizational materials
- List current/future job openings _____
- Tablecloth
- Promotional materials (banners, signs, giveaways)

By signing below, your company agrees to:

- Have your organization’s representative arrive at 1:30 p.m. for set-up and conclude interviews by 5:15 p.m.
- Include your company name in Job Fair marketing and communication efforts
- Complete a post-event evaluation form including a statistical breakdown about pre-screened applicants such as the number of applications completed, number of interviews on the spot, job placements, and future scheduled interviews

Signature _____

Date _____